



If you will not be registering online, please call or e-mail us to arrange for a paper application to be sent to you!

1. Visit bit.ly/2018newdayreg and fill out the online registration form.

***Please note that if you are registering multiple clients, you must repeat this process for each individual client!**

2. Once you have completed the online form, you will be brought to a page with the following confirmation message:

New Day Community Registration 2018

You have successfully submitted this form. Please go to <http://bit.ly/2018newdayregistrationforms> to download the remaining registration forms to be mailed in. This link will also be e-mailed to the primary contact with a confirmation that your form was submitted.

If you have additional clients to submit, please click "submit another response."

If you have any questions, please contact us at general.newday@gmail.com

[Submit another response](#)

Click this link and you will be brought to the page where you can download the forms that must be mailed in.

3. After clicking the above link, you will be brought to a page where you can download and print a file with all of the required forms:
 - Client Medical Profile Packet (please complete and mail back in with a copy of most recent physical and MAR)
 - Policies (please complete and mail back in)
 - Permission Waiver (please complete and mail back in)
 - Payment Form (please complete and mail back in with payment)

You will also receive an e-mail at the primary contact's e-mail address with a confirmation receipt:

If a window similar to the one below pops up, please click the "X" in the top right corner to see the available downloads:

Once you see a page similar to the one below, click the printer icon (you may need to move your cursor to that area of the screen) to print the forms or press "download" to save them to your computer to print later **(PLEASE DO NOT PRINT DOUBLE-SIDED)**:

4. Mail all of the original forms to the address below before the deadline shown in the chart on the next page:

Camp New Day Community
c/o Noreen Hartnett
12 York Road
North Arlington, NJ 07031

Thank you for taking the time to help us by completing this process online. If you have any questions, please reach out to us at general.newday@gmail.com!

Please download and print one form for each client attending Camp New Day

Each client must fill out and return the following information:

We strongly urge you to make a photocopy of all the material for your own records, but the original forms must be returned to the New Day Medical Directors.

- A. **Medical Record**. Each client must have a medical record completed yearly to attend Camp New Day. ***The ORIGINAL Medical Record must be returned, NOT A PHOTOCOPY OR A FAX.***
- B. **Medication Administration Record**. One copy of client's current medications (photocopies of clients MAR's are acceptable). If you do not have a MAR please write each medication and its description in the space provided on the Medical Record.
- C. **Physical Health Form**. It is **mandatory** that we have a copy of each client's current Physical Health Form, from *within the past year*. This is NOT included in the downloadable forms. You can obtain a copy of the client's latest health physical from their primary medical doctor.
- D. **New Day Policy Form**. Please read thoroughly and sign a Policy Form for each client attending New Day.
- E. **Permission Waiver**. Please read thoroughly and sign a Permission Waiver for each client attending New Day.

Checklist of everything that must be returned by *the dates listed in the chart below*:

Each client must return the following completed and signed paperwork:

- ☐ Medical Record
- ☐ Medication Administration Record
- ☐ Current Health Physical (*from within the past year*)
- ☐ New Day Policy Form
- ☐ Permission Waiver
- ☐ Remaining balance or full payment along with payment form

<u>Event</u>	<u>Location</u>	<u>Drop off Date/Times</u>	<u>Pick up Date/times</u>	<u>Full Payment and Completed Paperwork</u>	<u>Spending Cash</u>
Spring Weekend	Camp Moore	June 1 st between 6-7pm	June 3 rd no later than 12pm	May 12 th	\$10-15
Summer Week	Golden Slipper Camp	August 19 th between 10am- 1pm (you will be given an assigned time prior to camp)	August 25 th no later than 12 noon	July 1 st	\$25-30